



# Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Arthur Aladjajian, Public Works Superintendent

Reviewed by: Rob Duboux, Public Works Director/City Engineer

Approved by: Steve McClary, Interim City Manager

Date prepared: July 14, 2021 Meeting date: August 9, 2021

Subject: City Hall Roof Replacement Project Completion and Acceptance of Work

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**RECOMMENDED ACTION:** 1) Accept the work performed by 101 Roofing and Construction, Inc. for the City Hall Roof Replacement Project, Specification No. 2071 as complete; and 2) Authorize the Public Works Director to submit for recordation a Notice of Completion for the project.

**FISCAL IMPACT:** There is no fiscal impact with accepting the work complete. This project was included in the Adopted Budget for Fiscal Year 2020-2021 in Account No. 310-9079-5100.00 (City Hall Roof Project). Pursuant to the City's budgeting policies, unspent capital project funds on any project will be rolled over each year until the project is completed.

**WORK PLAN:** This item was included as item 8m in the Adopted Work Plan for Fiscal Year 2020-2021.

**DISCUSSION:** On January 11, 2021, the City Council awarded a Public Works Agreement to 101 Roofing & Construction, Inc. to construct the City Hall Roof Replacement Project (Specification No. 2071).

The work is now complete. Staff recommends that the City Council accept the work performed by 101 Roofing & Construction, Inc. as complete and authorize the Public Works Director to submit for recordation a Notice of Completion for the project.

STAFF FOLLOW UP: Upon acceptance by the City Council of the work associated with this contract, staff will request recordation of the Notice of Completion with the Los Angeles County Registrar/Recorders Office which will allow the City to then release the retention monies following a required 35-day holding period.

ATTACHMENTS: None.